



COUNTY OF LOS ANGELES

Public Health

CYNTHIA A. HARDING, M.P.H.
Interim Director

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January 20, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W19 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR THE PROVISION OF TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute Master Agreement Work Orders (MAWO) for the provision of temporary personnel services in amounts that do not exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute MAWO Number PH-001416-W19 with Public Health Foundation Enterprises, Inc. (PHFE), in the amount of \$110,559, effective Date of Execution through January 31, 2016, 100 percent funded by net County cost.

This MAWO will provide one temporary personnel Policy Review and Development Analyst to support the Department of Public Health (DPH) Grant Fund Development Unit and provide expertise in the evaluation of grants from a legal perspective, policy review, analyses, decision making, and collaboration with administrative and program offices. The Grant Fund Development Unit will play a critical role in the centralization and management of grants acquired by DPH. The goal is to establish a strategic approach to the grant process that will potentially increase grant revenue to support the enhancement of existing services or development of new public health programs that will protect health, prevent disease, and promote health and well-being throughout Los Angeles County.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:fs
DA#03131

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors